

November 19, 2001

TO: Members of the MAG Telecommunications Advisory Group

FROM: Jim Hull, Mesa, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Thursday, November 29, 2001, 9:00 a.m. (NOTE TIME CHANGE)
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue, Phoenix

A meeting of the MAG Telecommunications Advisory Group (TAG) will be held at the time and place noted above. Members of the Telecommunications Advisory Group may attend **in person, by videoconference or by telephone conference call**. Those attending by videoconference must notify the MAG site by end of day Monday, November 26th. Those attending by telephone conference call are requested to call 602-261-7510 between 9:55 a.m. and 10:00 a.m. After the prompt, please enter the meeting ID number 624824 (MAGTAG) on your telephone key pad) followed by the pound key. If you have a problem or require assistance, dial 0 after calling the number above.

If you are attending in person, please park in the garage under the Compass Bank Building. Bring your ticket to the meeting, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. For those using bicycles, please lock your bicycle in the bike rack in the garage.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum in order to conduct business. A quorum is a simple majority of the membership, or 10 people for the MAGTAG. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you.

If you have any questions or need additional information, please contact Heidi Pahl at (602) 254-6300.

TENTATIVE AGENDA

ADVISORY GROUP ACTION REQUESTED

1. Call to Order

2. Approval of October 25, 2001 Meeting Minutes

3. Transportation Improvement Program Prioritization of Projects for FY 2007

MAGTAG submitted two requests for projects for FY 2007. These projects were the Electronic Village: On-Line Access of Community Services and Hub Site Support, training, marketing, education and workshops to ensure the successful outcome of the Regional Videoconferencing System (RVS) Demonstration Project. At the last meeting of the MAGTAG these projects were prioritized as one, Hub Site Support and two Electronic Village. On December 11th, the Transportation Review Committee (TRC) will make the final recommendations on projects for FY 2007 Transportation Improvement Program (TIP). An update will be provided.

4. Regional Community Wide Area Network Study

MAG has identified a need for a Regional Community Wide Area Network (RCWAN) within the MAG region. The objectives of this WAN are to support multi-modal transportation related activities which ultimately reduce vehicle miles traveled, relieve traffic congestion, reduce air pollution and provide standards and consistency for a region wide network. The consultant will discuss the three RCWAN surveys and the progress of the project. An update will be provided.

5. Telecommunications Strategic Plan

A revised Telecommunications Strategic Plan for the MAG region is necessary due to the vast changes and advances in telecommunications, including video,

2. Review and approve meeting minutes.

3. For information and discussion.

4. For information and discussion.

5. For information and discussion.

audio and data communications from either “wired” or wireless service providers. These changes are being driven by increased technology, decreased costs for technology, and deregulation of telecommunications services. MAGTAG has formed a working group to assist in preparing the scope of work for the Telecommunications Strategic Plan. An update will be provided.

6. MAG Regional Videoconferencing System (RVS) Update

The MAG Regional Videoconferencing System (RVS) is implementing videoconferencing technology to facilitate communication among MAG and its member agencies and reduce travel by eliminating the need to travel to as many meetings. A project update will be provided.

7. Marketing the RVS

Several MAG committee videoconferencing demonstrations have been held to market the videoconferencing system. In addition, videoconferencing demonstrations for member agency staff have been held at their request. Planning for open houses and a media event for the purpose of marketing the RVS and encouraging its use is underway. An update will be provided.

8. Site Coordinator Meeting

On November 1st MAG held a site coordinator meeting between Peoria and Chandler using videoconferencing technology. Items discussed included: system acceptance, training, marketing and documentation. An update will be provided.

6. For information and discussion.

7. For information and discussion.

8. For information and discussion.

9.	<u>Informational Session</u>	9.	For information and discussion.
	One agenda item each meeting will be devoted to an informational telecommunication issue. For this informational session, Sandy Teetsel will discuss the City of Peoria's voice over IP (VoIP) implementation and Heidi Pahl will discuss TeleCon 2001 conference information as it relates to the MAG RVS.		
10.	<u>Announcements and Public Input</u>	10.	For information and discussion.
	An opportunity will be provided to Committee members and members of the public to address the MAGTAG.		
11.	<u>Suggested Agenda Topics for Next Meeting</u>	11.	For information and discussion.
	The list of agenda items for the December 20, 2001 MAGTAG meeting include updates on: the Regional Videoconferencing System (RVS), Marketing the RVS, Videoconferencing Educational Session, Regional Community Wide Area Network Study, and Telecommunications Strategic Plan.		
12.	<u>Date of Next Meetings</u>	12.	For discussion and possible action.
	The next meeting of the MAGTAG is scheduled for December 20, 2001 from 10:00 a.m. - 12:00 p.m. in the MAG Palo Verde room. Meetings for calendar year 2002 will be discussed. See Attachment One.		